

# AMERICAN ARBITRATION ASSOCIATION®

# **FILTER TAB**

The Filter Tab provides you with the ability to organize your home page to display cases based on your filtered criteria. To begin, click on the filter tab at the top-left section of your user home page.

U.	AMERICAN A	ARBITRATION ASS	SOCIATION <sup>*</sup>	New York Home Awa	No-Fault and Search	Insurance Help Benjamin	Logout	
1	Tasks	iendar						
•	CASE NUMBER	APPLICANT ATTORNEY	ASSIGNEE	INJURED PARTY	ACCIDENT	CARRIER	CARRIER REP	STATUS
	41-14-1000-0001	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance		4.b. Case settled
	17-14-1000-0003	Mihai Enescu		Elvis Presley	03/04/2014	Benjamin Insurance		4.f. Awarded
	41-14-1000-0011	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance		4.c. Administratively closed
	41-14-1000-0012	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance		4.c. Administratively closed
	41-14-1000-0016	Mihai Enescu		Test Bond	01/01/2014	Benjamin Insurance		4.c. Administratively closed
	41-14-1000-0017	Mihal Enescu	ABC Medical	James Bond	01/06/2014	Benjamin Insurance		4.c. Administratively closed
	17-14-1000-0034	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance		2.a. Scheduling
	17-14-1000-0036	Mihai Enescu		Kanye West	01/01/2014	Benjamin Insurance		4.f. Awarded



The tab will expand to provide you with various options to filter the view of your cases.

		1	Ø	Tasks Tasks Cale	ndar	2			
>	Taska		Ca	ise actions 🞑					
	Tasks		•	CASE NUMBER	APPLICANT ATTORNEY	ASSIGNEE	INJURED PARTY	ACCIDENT	CARRIER
	Respond (6) Settlement Offer			41-14-1000-0001	Lili Melendez		Tom Jones	04/01/2014	Benjamin
	Telephonic Hearing Request Review (4)	I		17-14-1000-0003	Mihai Enescu		Elvis Presley	03/04/2014	Benjamin
	FILTERS		•	41-14-1000-0011	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance
	Accident Date	•		41-14-1000-0012	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance
	Applicant Attorney	•	•	41-14-1000-0016	Mihai Enescu		Test Bond	01/01/2014	Benjamin Insurance
	Carrier	0	•	41-14-1000-0017	Mihai Enescu	ABC Medical	James Bond	01/06/2014	Benjamin Insurance
	Carrier Representative	•		17-14-1000-0034	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance
	Injured Party	•	0	17-14-1000-0036	Mihai Enescu		Kanye West	01/01/2014	Benjamin Insurance
	Status	•		41-14-1000-0037	Mihai Enescu		Carmeio Anothony	01/01/2014	Benjamin Insurance
	Case Number	•	•	41-14-1000-0038	Mihai Enescu		Bill Muray	01/01/2014	Benjamin Insurance



The filter tab will display any pending TASKS that you have on your cases. The number in parentheses next to the TASK indicates how many of your current cases have that particular TASK pending.

1		-	Ø	Tasks 🔛 Cale	ndar				
>	Taska		Ca	se actions 🔛					
	13585	10		CASE NUMBER	APPLICANT ATTORNEY	ASSIGNEE	INJURED PARTY	ACCIDENT	CARRIER
	Respond (6) Settlement Offer Respond (2) Telephonic	1	8	41-14-1000-0001	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance
	Hearing Request Review (4)			17-14-1000-0003	Mihai Enescu		Elvis Presley	03/04/2014	Benjamin Insurance
	FILTERS	-		41-14-1000-0011	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance
	Accident Date	•		41-14-1000-0012	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance
	Applicant Attorney	•	•	41-14-1000-0016	Mihai Enescu		Test Bond	01/01/2014	Benjamin Insurance
	Carrier	•		41-14-1000-0017	Mihai Enescu	ABC Medical	James Bond	01/06/2014	Benjamin Insurance
	Carrier Representativ	e0		17-14-1000-0034	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance
	Injured Party	•		17-14-1000-0036	Mihai Enescu		Kanye West	01/01/2014	Benjamin Insurance
	Status	•		41-14-1000-0037	Mihai Enescu		Carmelo Anothony	01/01/2014	Benjamin Insurance
	Case Number	•		41-14-1000-0038	Mihai Enescu		Bill Muray	01/01/2014	Benjamin Insurance



If you would like to filter your cases by pending TASKS, simply select the TASK option.

	bee be	- 2	C	🚹 Tasks 🔛 Cak	endar				
>	-			Case actions 📃					
~	Tasks		•	CASE NUMBER	APPLICANT ATTORNEY	ASSIGNEE	INJURED PARTY	ACCIDENT	CARRIER
	Respond Settlement Offer	(6) ^		41-14-1000-0001	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance
	Hearing Request	(4)		17-14-1000-0003	Mihai Enescu		Elvis Presley	03/04/2014	Benjamin Insurance
	FILTERS	•		41-14-1000-0011	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance
	Accident Date	0		41-14-1000-0012	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance
	Applicant Attorney	0		41-14-1000-0016	Mihai Enescu		Test Bond	01/01/2014	Benjamin Insurance
	Assignee	•							
	Carrier	•		41-14-1000-0017	Mihai Enescu	ABC Medical	James Bond	01/06/2014	Benjamin Insurance
	Carrier Representa	tive		17-14-1000-0034	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance
	Injured Party	0		17-14-1000-0036	Mihai Enescu		Kanye West	01/01/2014	Benjamin Insurance
	Status	0		41-14-1000-0037	Mihai Enescu		Carmeio Anothony	01/01/2014	Benjamin Insurance
	Case Number	•		41-14-1000-0038	Mihai Enescu		Bill Muray	01/01/2014	Benjamin Insurance



Scroll down the filter tab and then click SEARCH.

		Ľ	Tasks Tasks Cale	endar				
FILTERS	1	Ca	se actions -		A P PUPAPE		A COMPANY	C 1 D D D
Accident Date	ſ		41-14-1000-0001	Lili Melendez	A S SAUREE	Tom Jones	04/01/2014	Benjar
Applicant Attorney	1		17-14-1000-0003	Mihai Enescu		Elvis Presley	03/04/2014	Benjar Insura
Assignee 🤇	I		41-14-1000-0011	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjar Insura
Carrier C	1		41-14-1000-0012	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benja
Carrier Representative	ł		41-14-1000-0016	Mihai Enescu		Test Bond	01/01/2014	Benjar
Status C	ł		41-14-1000-0017	Mihai Enescu	ABC Medical	James Bond	01/06/2014	Benja
Case Number			17-14-1000-0034	Lii Melendez		Tom Jones	04/01/2014	Benja
Old Case Number			17-14-1000-0036	Mihai Enescu		Kanye West	01/01/2014	Benjar
Claim Number	Ļ		41-14-1000-0037	Mihai Enescu		Carmelo Anothony	01/01/2014	Benjar Insura
Reset Filters Q Search	*		41-14-1000-0038	Mihai Enescu		Bill Muray	01/01/2014	Benjar



Your cases grid will filter to display only those cases that have the selected TASK pending.





You also have the ability to filter your cases by specific case attributes. The available filter options correspond to the columns in your cases grid.

		C	🕇 Tasks  🔛 Cale	endar	2			1	1	
>	_		Case actions 👻							
	FILTERS	•	CASE NUMBER	APPLICANT ATTORNEY	ASSIGNEE	INJURED PARTY	ACCIDENT	CARRIER	CARRIER REP	STATUS
(	Accident Date O		41-14-1000-0001	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance		4.b. Case settled
I	Applicant Attorney	•	17-14-1000-0003	Mihai Enescu		Elvis Presley	03/04/2014	Benjamin Insurance		4.f. Awarded
I	Assignee O	•	41-14-1000-0011	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance		4.c. Administratively closed
I	Carrier	•	41-14-1000-0012	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance		4.c. Administratively closed
I	Injured Party O	•	41-14-1000-0016	Mihai Enescu		Test Bond	01/01/2014	Benjamin Insurance		4.c. Administratively closed
1	Status O Case Number	•	41-14-1000-0017	Mihai Enescu	ABC Medical	James Bond	01/06/2014	Benjamin Insurance		4.c. Administratively closed
	Old Case Number		17-14-1000-0034	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance		2.a. Scheduling
	Cinim Mumber		17-14-1000-0036	Mihai Enescu		Kanye West	01/01/2014	Benjamin Insurance		4.f. Awarded
	Ciam Number		41-14-1000-0037	Mihai Enescu		Carmeio Anothony	01/01/2014	Benjamin Insurance		1.d. Past 30-day mark
	Reset Filters Search	•	41-14-1000-0038	Mihai Enescu		Bill Muray	01/01/2014	Benjamin Insurance		1.d. Past 30-day mark
			17-14-1000-0039	Mihai Enescu		Elon Musk	01/02/2014	Benjamin Insurance		2.j. Award submitted to AAA



Click on any of the circle icons to expand a specific case attribute. In this example, we want to filter cases involving a specific Applicant Attorney.

			Ľ	Tasks Tasks Cake	endar	2			~
>	_	-	C	ase actions 👻					
	FILTERS	_	•	CASE NUMBER	APPLICANT ATTORNEY	ASSIGNEE	INJURED PARTY	ACCIDENT	CARRIER
	Accident Date	•		41-14-1000-0001	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance
	Applicant Attorney	۰		17-14-1000-0003	Mihai Enescu		Elvis Presley	03/04/2014	Benjamin Insurance
	Assignee	•		41-14-1000-0011	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance
	Carrier Carrier Representat	o ve <sup>0</sup>		41-14-1000-0012	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance
	Injured Party	•		41-14-1000-0016	Mihai Enescu		Test Bond	01/01/2014	Benjamin Insurance
	Status	٩		41-14-1000-0017	Mihai Enescu	ABC Medical	James Bond	01/06/2014	Benjamin Insurance
	Old Case Number			17-14-1000-0034	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance
				17-14-1000-0036	Mihai Enescu		Kanye West	01/01/2014	Benjamin Insurance
	Claim Number			41-14-1000-0037	Mihai Enescu		Carmelo Anothony	01/01/2014	Benjamin Insurance
	Keset Faters	irch 🗸		41-14-1000-0038	Mihai Enescu		Bill Muray	01/01/2014	Benjamin Insurance



Once the selected attribute is expanded, click **Add**.

		ß	Tasks 🔛 Cak	endar				
FILTERS	-	•	CASE NUMBER	APPLICANT ATTORNEY	ASSIGNEE	INJURED PARTY	ACCIDENT	CARRIER
Accident Date	• •		41-14-1000-0001	Lili Melendez		Tom Jones	04/01/2014	Benjamir Insuranc
Applicant Att	orney O		17-14-1000-0003	Mihai Enescu		Elvis Presley	03/04/2014	Benjami Insuranc
+ Add	Ļ		41-14-1000-0011	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjami Insurano
Assignee	•		41-14-1000-0012	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjami Insurani
Carrier Repr	esentative <sup>0</sup>		41-14-1000-0016	Mihai Enescu		Test Bond	01/01/2014	Benjami Insuran
Injured Party	•		41-14-1000-0017	Mihai Enescu	ABC Medical	James Bond	01/06/2014	Benjam Insuran
Status	•		17-14-1000-0034	Lili Melendez		Tom Jones	04/01/2014	Benjam Insuran
Case wallio			17-14-1000-0036	Mihai Enescu		Kanye West	01/01/2014	Benjami Insuran
Old Case No	umber		41-14-1000-0037	Mihai Enescu		Carmelo Anothony	01/01/2014	Benjami Insuran
Claim Numb	or .		41-14-1000-0038	Mihai Enescu		Bill Muray	01/01/2014	Benjami



A text box will appear to allow you type in a specific entry.

	2	ľ	Tasks Cale	ndar	2			<
	-	Ca	se actions 👻					
FILTERS			CASE NUMBER	APPLICANT ATTORNEY	ASSIGNEE	INJURED PARTY	ACCIDENT	CARRIER
Accident Date	•		41-14-1000-0001	Lili Melendez		Tom Jones	04/01/2014	Benjamir Insuranc
Applicant Attorney			17-14-1000-0003	Mihai Enescu		Elvis Presley	03/04/2014	Benjamir Insuranc
ADD			41-14-1000-0011	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamir Insuranc
Assignee	•		41-14-1000-0012	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjami Insuranc
Carrier Carrier Representati	veo	•	41-14-1000-0016	Mihai Enescu		Test Bond	01/01/2014	Benjami Insuranc
Injured Party	•		41-14-1000-0017	Mihai Enescu	ABC Medical	James Bond	01/06/2014	Benjamir Insuranc
Status	0		17-14-1000-0034	Lili Melendez		Tom Jones	04/01/2014	Benjamir Insuranc
Case Number			17-14-1000-0036	Mihai Enescu		Kanye West	01/01/2014	Benjamir Insuranc
Old Case Number			41-14-1000-0037	Mihai Enescu		Carmeio Anothony	01/01/2014	Benjamir Insuranc
Claim Number	*		41-14-1000-0038	Mihai Enescu		Bill Muray	01/01/2014	Benjamir Insuranc



As you begin to type, the autopredict feature will propose possible matches for your to select.

			ľ	Tasks 🔛 Cak	endar	<u></u>			
>		-	Ca	ase actions 👻					
	FILTERS	•	•	CASE NUMBER	APPLICANT ATTORNEY	ASSIGNEE	INJURED PARTY	ACCIDENT	CARRIER
	Accident Date	۰		41-14-1000-0001	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance
1	Applicant Attorney	•		-17 14 1600-0003	Mihai Enescu		Elvis Presley	03/04/2014	Benjamin Insurance
	Mihai Enescu			00-0011	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance
	Assignee	•		41-14-1000-0012	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance
	Carrier Carrier Representativ	o ve <sup>0</sup>	•	41-14-1000-0016	Mihai Enescu		Test Bond	01/01/2014	Benjamin Insurance
	Injured Party	•		41-14-1000-0017	Mihai Enescu	ABC Medical	James Bond	01/06/2014	Benjamin Insurance
	Status	•		17-14-1000-0034	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance
	Case Number			17-14-1000-0036	Mihai Enescu		Kanye West	01/01/2014	Benjamin Insurance
	Old Case Number	-1	•	41-14-1000-0037	Mihai Enescu		Carmeio Anothony	01/01/2014	Benjamin Insurance
	Claim Number	, "		41-14-1000-0038	Mihai Enescu		Bill Muray	01/01/2014	Benjamin



Once the information has been entered, click **ADD**.

			Ľ	Tasks Cale	ndar	Z.			2
>	_	-	Ca	se actions 👻					
	FILTERS	•	•	CASE NUMBER	APPLICANT ATTORNEY	ASSIGNEE	INJURED PARTY	ACCIDENT	CARRIER
	Accident Date	۰		41-14-1000-0001	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance
	Applicant Attorney	•		17-14-1000-0003	Mihai Enescu		Elvis Presley	03/04/2014	Benjamin Insurance
	ADD .	1		41-14-1000-0011	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance
	Assignee	•		41-14-1000-0012	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance
	Carrier Representativ	/e <sup>O</sup>		41-14-1000-0016	Mihai Enescu		Test Bond	01/01/2014	Benjamin Insurance
	Injured Party	•		41-14-1000-0017	Mihai Enescu	ABC Medical	James Bond	01/06/2014	Benjamin Insurance
	Status	•		17-14-1000-0034	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance
	Case Number			17-14-1000-0036	Mihai Enescu		Kanye West	01/01/2014	Benjamin Insurance
	Old Case Number			41-14-1000-0037	Mihai Enescu		Carmelo Anothony	01/01/2014	Benjamin Insurance
	Claim Number	, "		41-14-1000-0038	Mihai Enescu		Bill Muray	01/01/2014	Benjamin Insurance



The name now is set in the filter options. If you want to add additional names, click **Add** again and repeat the previous steps.

		Ø	Tasks 🔛 Cald	endar				
-		Ca	ise actions 👻					
FILTERS		•	CASE NUMBER	APPLICANT ATTORNEY	ASSIGNEE	INJURED PARTY	ACCIDENT	CARRIE
Accident Date	۰		41-14-1000-0001	Lili Melendez		Tom Jones	04/01/2014	Benjan Insurar
Applicant Attorney	•		17-14-1000-0003	Mihai Enescu		Elvis Presley	03/04/2014	Benjan Insurar
+ Add			41-14-1000-0011	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjan Insurar
Assignee	•		41-14-1000-0012	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjar Insurar
Carrier	•		41-14-1000-0016	Mihai Enescu		Test Bond	01/01/2014	Benjar Insurar
Carrier Representat	ive <sup>o</sup>		41-14-1000-0017	Mihai Enescu	ABC Medical	James Bond	01/06/2014	Benjar Insurar
Status	•		17-14-1000-0034	Lili Melendez		Tom Jones	04/01/2014	Benjar Insura
Case Number			17-14-1000-0036	Mihai Enescu		Kanye West	01/01/2014	Benjar Insurar
Old Case Number		•	41-14-1000-0037	Mihai Enescu		Carmeio Anothony	01/01/2014	Benjar Insura
-	•		41-14-1000-0038	Mihai Enescu		Bill Muray	01/01/2014	Benjar



The additional name is now added.

		ľ	Tasks Cale	ndar	12			
>		Ca	ase actions 👻					
	FILTERS 🔻	•	CASE NUMBER	APPLICANT ATTORNEY	ASSIGNEE	INJURED PARTY	ACCIDENT	CARRIER
	Accident Date O		41-14-1000-0001	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance
	Applicant Attorney		17-14-1000-0003	Mihai Enescu		Elvis Presley	03/04/2014	Benjamin Insurance
l	Add		41-14-1000-0011	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance
	Assignee O		41-14-1000-0012	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance
	Carrier O		41-14-1000-0016	Mihai Enescu		Test Bond	01/01/2014	Benjamin Insurance
	Carrier Representative		41-14-1000-0017	Mihai Enescu	ABC Medical	James Bond	01/06/2014	Benjamin Insurance
	Injured Party O		17-14-1000-0034	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance
	Status O Case Number		17-14-1000-0036	Mihai Enescu		Kanye West	01/01/2014	Benjamin Insurance
	Old Case Number		41-14-1000-0037	Mihai Enescu		Carmeio Anothony	01/01/2014	Benjamin Insurance
	•		41-14-1000-0038	Mihai Enescu		Bill Muray	01/01/2014	Benjamin Insurance



Now that the name has been added, check it and click SEARCH.

			Ľ	Tasks 🔛 Cale	ndar	6			
>	Accident Date	۰.	Ca	se actions 👻					
	Applicant Attorney	•	•	CASE NUMBER	APPLICANT ATTORNEY	ASSIGNEE	INJURED PARTY	ACCIDENT	CARRIER
	Mihai Enescu	^		41-14-1000-0001	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance
		÷		17-14-1000-0003	Mihai Enescu		Elvis Presley	03/04/2014	Benjamin Insurance
	Assignee	•		41-14-1000-0011	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance
	Carrier Carrier Representativ	• /e <sup>0</sup>		41-14-1000-0012	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance
	Injured Party	•		41-14-1000-0016	Mihai Enescu		Test Bond	01/01/2014	Benjamin Insurance
	Status Case Number	•		41-14-1000-0017	Mihai Enescu	ABC Medical	James Bond	01/06/2014	Benjamin Insurance
	Old Case Number			17-14-1000-0034	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance
	Olaim Number			17-14-1000-0036	Mihai Enescu		Kanye West	01/01/2014	Benjamin Insurance
	Cialm Number			41-14-1000-0037	Mihai Enescu		Carmeio Anothony	01/01/2014	Benjamin Insurance
	Reset Faller's Q Sea	+		41-14-1000-0038	Mihai Enescu		Bill Muray	01/01/2014	Benjamin Insurance



The cases grid will now only display cases involving that particular Applicant Attorney. This filter process will work in the same manner if the other filter options are selected.

			C	Tasks 🔛 Cale	ndar	4			a de la compañía de	n ste	
>	Accident Date	۰.	Ca	ise actions							
	Applicant Attorney	•	•	CASE NUMBER	APPLICANT ATTORNEY	A S SIGNEE	INJURED PARTY	ACCIDENT	CARRIER	CARRIER REP	STATUS
	Mihai Enescu	•		17-14-1000-0003	Mihai Enescu		Elvis Presley	03/04/2014	Benjamin Insurance		4.f. Awarded
	+ <u>A00</u>	•		41-14-1000-0016	Mihai Enescu		Test Bond	01/01/2014	Benjamin Insurance		4.c. Administratively closed
	Assignee Carrier	•		41-14-1000-0017	Mihai Enescu	ABC Medical	James Bond	01/06/2014	Benjamin Insurance		4.c. Administratively closed
	Carrier Representation	ve		17-14-1000-0036	Mihai Enescu		Kanye West	01/01/2014	Benjamin Insurance		4.f. Awarded
	Injured Party	•		41-14-1000-0037	Mihai Enescu		Carmeio Anothony	01/01/2014	Benjamin Insurance		1.d. Past 30-day mark
	Status	•		41-14-1000-0038	Mihai Enescu		Bill Muray	01/01/2014	Benjamin Insurance		1.d. Past 30-day mark
	Case Number			17-14-1000-0039	Mihai Enescu		Elon Musk	01/02/2014	Benjamin Insurance		2.j. Award submitted to AAA
	Old Case Number			17-14-1000-0040	Mihai Enescu		Bucks Bunny	01/06/2014	Benjamin Insurance		4.f. Awarded
	Claim Number			17-14-1000-0044	Mihai Enescu		Amanda Seyfried	01/01/2014	Benjamin Insurance		2.n. In Abeyance (Court order)
	Reset Filters	rch .		41-14-1000-0049	Mihai Enescu	Tom Jones	Prestige Medical Diagnostic P.	04/01/2014	Benjamin Insurance		1.d. Past 30-day mark
	•	•		41-14-1000-0050	Mihai Enescu		Rachida Dati	04/01/2014	Benjamin Insurance		4.c. Administratively closed



This filter process will work in the same manner if the other filter options are selected, with the exception of ACCIDENT DATE and INJURED PARTY. In these fields, after entering the accident date or injured party's name, simply click SEARCH.

			Ø	Tasks Cak	endar				
>	Accident Date	• •	Ca	ise actions 👻					
	Applicant Attorney	•	•	CASE NUMBER	APPLICANT ATTORNEY	ASSIGNEE	INJURED PARTY	ACCIDENT	CARRIER
	ássinnee			41-14-1000-0001	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance
	Carrier			17-14-1000-0003	Mihai Enescu		Elvis Presley	03/04/2014	Benjamin Insurance
	Carrier Representati	ve		41-14-1000-0011	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance
ſ	Injured Party	•		41-14-1000-0012	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance
L	Bucks Bunny			41-14-1000-0016	Mihai Enescu		Test Bond	01/01/2014	Benjamin Insurance
	Status Case Number	•		41-14-1000-0017	Mihai Enescu	ABC Medical	James Bond	01/06/2014	Benjamin Insurance
	Old Case Number			17-14-1000-0034	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance
	Chain Mumber			17-14-1000-0036	Mihai Enescu		Kanye West	01/01/2014	Benjamin Insurance
	Claim Number			41-14-1000-0037	Mihai Enescu		Carmelo Anothony	01/01/2014	Benjamin Insurance
	Reset Filters	arch 🗸		41-14-1000-0038	Mihai Enescu		Bill Muray	01/01/2014	Benjamin Insurance



The filter tabs also allow you to do a combination of filters. In this example, the cases grid was filtered to show cases involving a specific Applicant Attorney with a specific pending Task. This allows you to filter your cases by multiple tasks and/or case attributes.





To reset the filters to the original view, click **RESET FILTERS**.

			ľ	Tasks Tasks Cale	ndar				
>	Accident Date	۰.	Ca	se actions 👻					
	Applicant Attorney	•	•	CASE NUMBER	APPLICANT ATTORNEY	ASSIGNEE	INJURED PARTY	ACCIDENT	CARRIER
	🗷 Mihai Enescu	^		41-14-1000-0001	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance
	+ Add	÷		17-14-1000-0003	Mihai Enescu		Elvis Presley	03/04/2014	Benjamin Insurance
	Assignee	•		41-14-1000-0011	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance
	Carrier Carrier Representati	o ve <sup>o</sup>		41-14-1000-0012	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance
	Injured Party	•		41-14-1000-0016	Mihai Enescu		Test Bond	01/01/2014	Benjamin Insurance
	Status Case Number	•		41-14-1000-0017	Mihai Enescu	ABC Medical	James Bond	01/06/2014	Benjamin Insurance
	Old Case Number			17-14-1000-0034	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance
				17-14-1000-0036	Mihai Enescu		Kanye West	01/01/2014	Benjamin Insurance
	Humber			41-14-1000-0037	Mihai Enescu		Carmelo Anothony	01/01/2014	Benjamin Insurance
	Reset Fillers Q Sec	arch 🗸		41-14-1000-0038	Mihai Enescu		Bill Muray	01/01/2014	Benjamin Insurance



The cases grid will reset to the original view of all your cases.

Please Note: Using the filtering tab will not permanently change how your cases will be displayed. If the page is refreshed after the filters have been applied, the grid will reset back to the original view. The same applies if you logout and log back in, go to the Home page or jump from one page to another.

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C	Tasks 🔛 Cak	endar								
0	Case actions 📘									
-	CASE NUMBER	APPLICANT ATTORNEY	ASSIGNEE	INJURED PARTY	ACCIDENT	CARRIER	CARRIER REP	STATUS		
	41-14-1000-0001	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance		4.b. Case settled		
	17-14-1000-0003	Mihai Enescu		Elvis Presley	03/04/2014	Benjamin Insurance		4.f. Awarded		
	41-14-1000-0011	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance		4.c. Administratively closed		
	41-14-1000-0012	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance		4.c. Administratively closed		
	41-14-1000-0016	Mihai Enescu		Test Bond	01/01/2014	Benjamin Insurance		4.c. Administratively closed		
	41-14-1000-0017	Mihai Enescu	ABC Medical	James Bond	01/06/2014	Benjamin Insurance		4.c. Administratively closed		
	17-14-1000-0034	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance		2.a. Scheduling		



This filter tab will also perform a case search function. You can search your cases by the specific **CASE NUMBER**, **OLD CASE NUMBER** (this only applies to case numbers that were used in the AAA's ECF for Parties system) or **CLAIM NUMBER**.

			Ø	Tasks E Cale	ndar				
>		•	Ca	se actions 👻					
	FILTERS	11	•	CASE NUMBER	APPLICANT ATTORNEY	ASSIGNEE	INJURED PARTY	ACCIDENT	CARRIER
	Accident Date	•		41-14-1000-0001	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance
	Applicant Attorney	۰		17-14-1000-0003	Mihai Enescu		Elvis Presley	03/04/2014	Benjamin Insurance
	Assignee	•		41-14-1000-0011	Lili Melendez.	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance
	Carrier Carrier Representativ			41-14-1000-0012	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance
	Injured Party	•		41-14-1000-0016	Mihai Enescu		Test Bond	01/01/2014	Benjamin Insurance
	Status Case Number	ŝ		41-14-1000-0017	Mihai Enescu	ABC Medical	James Bond	01/06/2014	Benjamin Insurance
	Old Case Number			17-14-1000-0034	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance
	Claim Number			17-14-1000-0036	Mihai Enescu		Kanye West	01/01/2014	Benjamin Insurance
	Claim Number	1		41-14-1000-0037	Mihai Enescu		Carmelo Anothony	01/01/2014	Benjamin Insurance
	Reset Filters	ch 🗸		41-14-1000-0038	Mihai Enescu		Bill Muray	01/01/2014	Benjamin



Type in the number you want to search by in one of the fields and click SEARCH.

			Ľ	Tasks 🔛 Cale	ndar				
>	_		Ca	se actions 👻					
	FILTERS	× 1	•	CASE NUMBER	APPLICANT ATTORNEY	ASSIGNEE	INJURED PARTY	ACCIDENT	CARRIER
	Accident Date	•		41-14-1000-0001	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance
	Applicant Attorney	•		17-14-1000-0003	Mihai Enescu		Elvis Presley	03/04/2014	Benjamin Insurance
	Assignee	•		41-14-1000-0011	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance
	Carrier Carrier Representati	ve <sup>o</sup>		41-14-1000-0012	Lili Melendez	ABC Medical	Nickesha Morgan	04/01/2014	Benjamin Insurance
	Injured Party	•		41-14-1000-0016	Mihai Enescu		Test Bond	01/01/2014	Benjamin Insurance
ſ	Status	×		41-14-1000-0017	Mihai Enescu	ABC Medical	James Bond	01/06/2014	Benjamin Insurance
ľ	Old Case Number	-1		17-14-1000-0034	Lili Melendez		Tom Jones	04/01/2014	Benjamin Insurance
	Claim Number			17-14-1000-0036	Mihai Enescu		Kanye West	01/01/2014	Benjamin
	Claim Number			41-14-1000-0037	Mihai Enescu		Carmeio Anothony	01/01/2014	Benjamin Insurance
	Reset Filters	arch v		41-14-1000-0038	Mihai Enescu		Bill Muray	01/01/2014	Benjamin



Once you click search, ADR Center will take you directly into that case record.







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